

A top-down view of a pumpkin pie in a white scalloped-edge pie dish. The pie has a golden-brown, flaky crust decorated with intricate leaf patterns. The filling is a smooth, orange-brown color. To the left of the pie is a silver pie server. The entire scene is set against a dark, textured background.

Making your CoC grants HUD-wise

First things first...Coordinated Entry

What do CE system look like a year later?

- Poll – Are assessments matching your prioritizations?
 - ...Let's be honest...
 - Does your system have CoC and ESG coordination relative to your prioritizations?
 - How are you re-evaluating prioritizations?
 - Do you have too many prioritizations, too few? How does data and/or assessment questions factor into changing prioritizations?
 - Let's do a prioritization category sample review...

Your assessments:

- Is everyone using the same assessment in your CoC?
 - When is the last time your assessment document was reviewed?

Review of housing matching strategies/availability of stock relative to prioritizations?

Other Coordinated Entry Evaluation:

Other strategies?

- Anyone applying diversion strategies?
 - Process and timeline of implementation
 - Skills set of case managers/training within CoC entities to apply – certain CE entry points
- Other stakeholder partner development?
 - Year two identification – healthcare, public facilities (i.e. libraries, schools)

Regionally CE is happening:

- Several of you share entities and providers
- Take an accounting of services that are shared across CoC borders
- Households do not stay geographically in one area – where are they moving, where are their resources or family – back to diversion strategies...



So let's talk regionally...

What are regional coordination opportunities:

- Your planning and admin grants aren't just limited to exploring within your own geography (we will explain) – can you benefit from sharing resources across multiple CoC's admin-wise?
- What are shared systems capacities that other CoC's nearby have with each other?
- Service providers are limited, especially in rural areas
- HUD wants all CoCs to be successful (REALLY!) – what does that look like for each grantee, lead and CoC if capacities are shared?

How does that translate to the “scary” concept of merging:

- HUD cannot make you merge...but we can suggest why you should or shouldn't...let's have a chat.
 - Grant capacities are changing and funding streams are changing regardless of federal funds being available or not
 - We are in Illinois – balance of state operations are hard



HUD-tells all,
ask anything

But first...the HUD 411..

People First

- Putting people into housing is the primary goal of HUD and your CoC – but how you get there matters.
 - Documenting eligibility:
 - CoC Coordinated Entry isn't where the documentation process ends – each grantee is still responsible for eligibility documentation – HMIS systems and assessments from CE should help set a standard – meet HUD minimum documentation requirements
 - Serving people:
 - Entities are getting people housing but not following through on the services portion – services are a required component to the grants regardless of whether that is your component or funded budget line item
 - Services as match?
 - How are services provided and documented?
 - What really is PSH?

The HUD 411 Cont'd...

Money second

- Every cost also matters.
 - Costs can only be charged to the grant per your eligible budget line items
 - If budgets don't make sense – make an amendment – but not multiple amendments over the course of the grant term, then you don't have financial control
 - All costs must be eligible and allocable
 - Financial systems must be in place for tracking costs of each type i.e. services versus admin versus leasing
 - How is match tracked?
Program income?



Everyone loves...recordkeeping!

Records must be kept for every grant element:

Two main categories:

Program participant records:

- Eligibility determinations
- Income
- Provision of services (annual plan/assessment)
- Lease docs (rent reasonableness, ERR, lead) etc.
- Other records, case docs...

Financial

- Every cost has some sort of record – invoices
- Leases and rent rolls for leasing and RA
- Cost allocation plans or methods as applicable
- Time and activity reports for salary-related costs (services, admin for example)
- Match
- PI – income and usage



Program monitoring...

Risk and capacity

- When you accept into the NOFA competition, that is a warrant of capacity.
 - Grant management oversight and financial systems must be in place
 - Use the CoC checklists as an ongoing guide
 - Do a mock financial review within your organization – take sample costs through incurrence to draw from the treasury – can you document each part of the process including the final approval and signature – that is what we need to see
 - Pull an HMIS report, select five clients randomly, can you immediately determine their eligibility from looking at their files? Do all of your files conform to the same organized documentation system – have a checklist!



A man with grey hair and a goatee, wearing a light blue button-down shirt, is looking directly at the camera in a kitchen. He is holding a large, round, golden-brown pie with a dark filling. The background shows a kitchen counter with various items, including a wooden cutting board and hanging copper pots. The text "Ask anything." is overlaid in white, with a vertical white line to its left.

Ask anything.